

Atlantic Cape Community College

Faculty Mentorship Program – Mentor Payment Form

Faculty mentors will receive payment at the end of the semester in which they served as a faculty mentor. This form must be submitted by the end of the semester to ensure payment. Payment for course observations must be requested through the appropriate forms and must be submitted within thirty (30) days of the observation to ensure payment.

Faculty Name: (Mentor)

Faculty Name: (Mentee)

Please submit a minimum of two weeks of final contact with the mentee.

FALL COURSE MENTORED and YEAR:

Date of September remote or personal contact

Date of October remote or personal contact

Date of November remote or personal contact

Date of December remote or personal contact

SPRING COURSE MENTORED and YEAR:

Date of January remote or personal contact

Date of February remote or personal contact

Date of March remote or personal contact

Date of April remote or personal contact

Date of May remote or personal contact

Amount: \$150; \$50 (Returning)

Faculty Signature (Mentor):

Date:

Department Chair/Director/Dean Signature:

Date: