

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, February 23, 2021 at 6:00 p.m., via Zoom. To connect to the meeting, go to <https://zoom.us/j/98003380452>. To connect via phone, dial **1-646-876-9923** and enter meeting ID **980 0338 0452**. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – “Diversity, Equity & Inclusion”
- VI. Comments from the Public on Agenda Items**Resolutions

VII. Consent Resolutions

| Res. No. | Name | Committee |
|---------------|---|--|
| Res. #69 | <i>Approve:</i> Regular Session Minutes (January 26, 2021) | |
| Res. #71A | <i>Approve:</i> Reappointed to one-year terms, effective 7/1/2021: Supervisory and Administrative Personnel included in the Bargaining Unit (26 individuals); Exempt Supervisory and Administrative Personnel (19 individuals); Faculty without Tenure (8 individuals); Academy of Culinary Arts Chef Educators (4 individuals). | Personnel & Board Development |
| Res. #71B | <i>Approve:</i> All full-time Atlantic Cape Community College employees not represented in bargaining unit negotiations receive a 2.0 percent base salary increase effective July 1, 2021. | Personnel & Board Development |
| Res. #44 Rev. | <i>Approve: Promotion - April Wolff</i> , promoted from Information Technology Technician to Network Specialist at a salary of \$39,326 effective November 30, 2020. | Personnel & Board Development |
| Res. #74 | <i>Approve:</i> Adoption of Policy No. 401 <i>Acceptable Use of Technology</i> ; elimination of Policy No. 401 <i>Technological Infrastructure</i> , Policy No. 402 <i>Intellectual Property</i> , and Policy No. 411 <i>Use of College Technology by Faculty and Staff and College Community</i> ; reaffirmation of Policy No. 410 <i>Use of Personal Technology on Campus</i> with minor revisions. | Personnel & Board Development |
| Res. #73 | <i>Approve:</i> Endorsement of <i>Facilities Master Plan 2021-2025</i> and <i>Deferred Maintenance Plan</i> . | Long Range Planning & Capital Projects |
| Res. #75 | <i>Approve:</i> to accept a grant of \$4,250 from New Jersey Council for the Humanities for its Democracy Conversations Project. | Budget, Finance & Audit |

| Res. No. | Name | Committee |
|---------------|--|-------------------------|
| Res. #72 | <i>Approve: Bid Exempt 894 Microsoft Campus License, ITS Institutional Funds, Software House International (SHI), Somerset, NJ, \$30,108.47; Bid Exempt 895 Comcast Internet Services Contract, ITS Institutional Funds, FY21-24, Comcast Corporation - Business Services, Philadelphia, PA, \$284,940.00; Total \$315,048.47.</i> | Budget, Finance & Audit |
| Res. #45 Rev. | <i>Approve: RFP 233 Customer Relationship Management (CRM), Community College Opportunity Grant (CCOG) - Student Success Incentive Funding (Grant Funded - Pending Budget Approval), Salesforce, Inc., San Francisco, CA, \$19,300.00, OffPrem Technology, LLC, Fishers, IN, \$25,320.00; Total \$44,620.00</i> | Budget, Finance & Audit |
| Rs. #55 Rev. | <i>Approve: Bid Exempt 890 Information Technology Infrastructure Upgrades, CARES Act Higher Education Emergency Relief Fund – Institutional Portion (Grant Funded), Continental Resources, Mt. Laurel, NJ, \$461,029.01.</i> | Budget, Finance & Audit |
| Res. #76 | Executive Session | |

VIII. Budget Report

IX. Regular Resolutions

| Res. No. | Name | Committee |
|-----------|--|-------------------------------|
| Res. #2 | FY20 Draft Financial Statement for twelve months ended June 30, 2020 as of February 12, 2021. | Budget, Finance & Audit |
| Res. #70 | FY21 Financial Statement for seven months ended January 31, 2021. | Budget, Finance & Audit |
| Res. #71 | <i>Approve: Appointments - Richard Anzelone, appointed to the position of Senior Director Facilities and Security effective March 1, 2021 at a salary of \$85,000; Mark Hanko, appointed to the position of Executive Director Human Resources effective March 29, 2021 at a salary of \$100,000; Tomas Moya, appointed to the position of Security Officer I effective March 8, 2021 at a salary of \$31,563. Promotions - Brenda Kuhar, Human Resources Specialist promoted to Benefits Administrator effective March 1, 2021 at a salary of \$60,000. Resignations - Michael Barnes, Director of Center for Accessibility, resignation effective March 31, 2021; Christian McDonal, Security Officer I, resignation retroactive to February 5, 2021.</i> | Personnel & Board Development |
| Res. #71C | <i>Acknowledge: the retirement of Marilyn Keiner, Professor, Business and Paralegal Studies, effective June 30, 2021.</i> | Personnel & Board Development |
| Res. #71D | <i>Acknowledge: the retirement of Chef Patricia Kelly McClay, Dean, Academy of Culinary Arts, effective June 30, 2021.</i> | Personnel & Board Development |

- X. Committee Reports: Discussion/Questions
 - a. P&BD- Cunningham Ruiz Bill
 - XI. Report of the Atlantic Cape Foundation
 - XII. Report of the NJ Council of County Colleges
 - XIII. Other Business
 - XIV. Comments from the Public
 - XV. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege
 - XVI. Adjournment
- *Matters may be discussed in a trustee session closed to the public
**Formal action may be taken by trustees