

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, March 23, 2021 at 6:00 p.m., via Zoom. To connect to the meeting, go to <https://atlantic-edu.zoom.us/j/98003380452>. To connect via phone, dial **1-646-876-9923** and enter meeting ID **980 0338 0452**. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – “Facilities Master Plan 2021-2025”
- VI. Comments from the Public on Agenda Items**Resolutions

VII. Consent Resolutions

Res. No.	Name	Committee
Res. #77	<i>Approve:</i> Regular Session Minutes (February 23, 2021)	
Res. #79	<p><i>Approve: Appointments -</i> Monica Gotwals, Housekeeper I, effective March 24, 2021, at a salary of \$30,088; Alexandra Ho-Ramirez, Housekeeper I, effective March 24, 2021, at a salary of \$30,088; Jerome Ingram, Enrollment Navigator, effective March 24, 2021, at a salary of \$46,632.</p> <p><i>Promotions -</i> Michelle Perkins, Director, Instructional Technology, effective March 24, 2021 at a salary of \$85,162; Nicole Thompson, Advertising and Media Coordinator promoted to Advertising and Media Manager at a salary of \$47,797.</p> <p><i>Extension of Appointment -</i> Shara Deberry, extension of appointment as temporary full-time Instructional Technology Program Coordinator at an annual salary of \$46,632 through December 31, 2021 [Grant Funded].</p>	Personnel & Board Development
Res. #87	<p><i>Approve:</i> The elimination of the following Board policies as they will be reclassified as Facilities Department policies with minor revisions for accuracy and clarity: Policy No. 901 <i>Classification of Services</i>; Policy No. 905 <i>Energy Conservation</i>; Policy No. 910 <i>Recycling Policy</i>; Policy No. 911 <i>Roof Access</i>.</p> <p>The elimination of Board Policy No. 912 <i>Sign and Poster Placement</i> as it will be reclassified as a Facilities Department Procedure No. 900.8 with minor revisions for accuracy and clarity.</p> <p>The elimination of the following Board policies as they are operational and redundant to other college policies and/or resources: Policy No. 904 <i>Bicycles</i>; Policy No. 907 <i>Occupant’s Responsibilities</i>; Policy No. 919 <i>Uniforms and Equipment</i>.</p>	Personnel & Board Development

Res. No.	Name	Committee
Res. #84	<i>Approve:</i> termination of the Performing Arts Option in Liberal Arts, A.A. degree effective Fall 2021.	Academic & Student Affairs
Res. #85	<i>Approve:</i> offering the Cybersecurity Option in Computer Systems Support, A.A.S. effective Fall 2021.	Academic & Student Affairs
Res. #80	<i>Approve:</i> Bid Exempt 896 CampusGroups Student Engagement Platform, CARES HEERF – Institutional Portion (Grant Funded), Novalsys, New York, NY, \$36,062.00; Bid Exempt 897 Emergency Repairs to Mays Landing Campus Library, Chapter 12 Funds, Mazza's Furniture & Carpet, Blue Anchor, NJ, Retroactive to March 10, 2021, \$22,958.28; Total \$59,020.28.	Budget, Finance & Audit
Res. #27 Rev.	<i>Approve:</i> to accept an allocation of \$492,778 from the Casino Reinvestment Development Authority (CRDA) for a workforce training program titled “Atlantic City Works” that will deliver training to Atlantic City residents and employees of Atlantic City casinos, focused on Foundations for Success (Adult Basic Education and English as a Second Language); Certification and Credential Programs; and Incumbent Worker Training programs, over a term of one year (April 1, 2021 – March 31, 2022).	Budget, Finance & Audit
Res. #95 Rev.	<i>Approve:</i> to accept an additional \$351,878 for a total allocation of \$546,579 from the Higher Education Emergency Relief Fund - Strengthening Institutions Program over the grant term of May 29, 2020 - May 29, 2021.	Budget, Finance & Audit
Res. #88	<i>Approve:</i> to submit an application to the New Jersey Office of the Secretary of Higher Education for the Hunger-Free Campus Grant Program, and, if awarded, to accept an allocation for a grant of up to \$100,000 over the anticipated term of April 2021 through September 30, 2023.	Budget, Finance & Audit
Res. #89	<i>Approve:</i> to submit an application to the New Jersey Office of the Secretary of Higher Education for the Opportunity Meets Innovation Challenge Grant, and, if awarded, to accept a grant allocation of up to \$1 million for a grant term through September 30, 2023.	Budget, Finance & Audit
Res. #92	Executive Session	

VIII. Budget Report

IX. Regular Resolutions

Res. No.	Name	Committee
Motion to Accept	Draft FY20 Comprehensive Annual Financial Report (CAFR)	Budget, Finance & Audit
Res. #2	FY20 Financial Statement for twelve months ended June 30, 2020.	Budget, Finance & Audit

Res. No.	Name	Committee
Res. #78	FY21 Financial Statement for eight months ended February 28, 2021.	Budget, Finance & Audit
Res. #81	<i>Approve:</i> The FY 2021-2022 revenue budget contingent on the Board of School Estimate approval of county appropriations of \$8,621,346 for the college's fiscal year 2021-2022.	Budget, Finance & Audit
Res. #82	<i>Approve:</i> Tuition and Fee Schedule for FY 2022.	Budget, Finance & Audit
Res. #83	<i>Approve:</i> Submittal of the attached list of renovations and upgrades for funding from the Chapter 12 FY 2022 allocation at a sum not to exceed \$4,807,000.	Budget, Finance & Audit
Rs. #90	<i>Approve:</i> to submit an application, with Stockton University as a partner, to the New Jersey Office of the Secretary of Higher Education (OSHE) and the New Jersey Economic Development Administration (NJEDA) for the New Jersey Offshore Wind Safety Training Challenge, and, if awarded, to accept an allocation of up to \$3 million with a grant term of July 1, 2021 – December 21, 2022 to establish a Global Wind Organization (GWO) certified Basic Safety and Sea Survival Training program and supporting facilities in our counties.	Budget, Finance & Audit
Res. #91	<i>Honorary:</i> to recognize April 2021 as Community College Month.	
Res. #86	<i>Honorary:</i> To honor the legacy of Mrs. Lynn Kramer and extend to her family and friends the Board's sincere condolences	Personnel & Board Development

- X. Committee Reports: Discussion/Questions
 - a. P&BD- Cunningham Ruiz Bill
- XI. Report of the Atlantic Cape Foundation
- XII. Report of the NJ Council of County Colleges
- XIII. Other Business
- XIV. Comments from the Public
- XV. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege
- XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees