

Notice of Meeting Agenda
Atlantic Cape Community College
Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, November 28, 2023 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Honorary Resolution**

Res. No.	Description	Committee
Res. #49	<i>Honorary:</i> to recognize Ms. Maria Ivette Torres for her 20 years of service to the Board of Trustees, the College, and its students.	Personnel & Board Development
Res.#55	<i>Honorary:</i> to congratulate Angeliza Disla for making the Region 19 Division III All-Region Volleyball team and Women's Volleyball All-GSAC Conference Team.	Personnel & Board Development
Res.#45D	<i>Acknowledge:</i> retirement of Judy DeSalvo , Office Assistant, effective January 1, 2024.	Personnel & Board Development
Res.#45F	<i>Acknowledge:</i> retirement of Maryann Flemming-McCall , Professor, English, effective January 1, 2024.	Personnel & Board Development
Res.#45G	<i>Acknowledge:</i> retirement of Polly Thieler , Assistant Professor, Nursing, effective January 1, 2024.	Personnel & Board Development

- VI. Report of the President
- VII. Comments from the Public on Agenda Items**Resolutions
- VIII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

IX. Consent Resolutions

Res. No.	Description	Committee
Res. #43	<i>Approve:</i> Regular Session Minutes (October 24, 2023)	
Res. #45	<i>Approve: Appointments:</i> Nora Keenan , appointed to the position of Director, Center for Accessibility, effective December 4, 2023, at an annual salary of \$76,336; Mary Beth Marler , appointed to the position of Office Coordinator, Academy of Culinary Arts effective November 29, 2023, at an annual salary of \$41,317; Richard McHale , appointed to the position of Help Desk Manager, effective November 29, 2023, at an annual salary of \$51,472; Dr. Chernice Miller , appointed to the position of Assistant Professor of English	Personnel & Board Development

Res. No.	Description	Committee
	<p>one semester temp, effective January 8, 2024, at a pro-rated salary of \$30,489.</p> <p><i>Salary Adjustment and Title Change:</i> Cynthia Correa, from Director, WACC Student Affairs and One Stop Services to Director Student Affairs and One Stop Services, effective January 1, 2024, at an annual salary of \$93,508.</p> <p><i>Salary Adjustment:</i> Stacey Zacharoff, Senior Director, Center for Student Success in grade increase effective January 1, 2024 at an annual salary of \$93,044.</p>	
Res. #45A	<i>Approve:</i> A Memorandum of Agreement (MOA) with the Organization of Supervisory and Administrative Personnel (ACCCOSAP) that gives members the option to participate in the continuation of the condensed (40 hour) work week pilot program from January 22, 2024 to May 17, 2024.	Personnel & Board Development
Res.#45B	<i>Approve:</i> A Memorandum of Agreement (MOA) with the Support Staff Association of Atlantic Cape Community College (SSAACCC) that gives members the option to participate in the continuation of the condensed (35/40 hour) work week pilot program from January 22, 2024 to May 17, 2024.	Personnel & Board Development
Res. #45C	<i>Approve:</i> A Memorandum of Agreement (MOA) with the Teachers, Librarians and Counselors (TLC) that gives members the option to participate in the continuation of the condensed (40 hour) work week pilot program from January 22, 2024 to May 17, 2024.	Personnel & Board Development
Res. #45E	<i>Acknowledge:</i> retirement of Richard Gibbons , Associate Professor, History, effective December 1, 2023.	Personnel & Board Development
Res. #45H	<i>Acknowledge:</i> retirement of Michael Kammer , Associate Professor, ESL, effective January 1, 2024.	Personnel & Board Development
Res. #50	<i>Approve:</i> Revisions to Policy No. 13 <i>Collective Bargaining/Negotiations</i> , Policy No. 17 <i>Salary Increases – Union Exempt Personnel</i> , Policy No 201 <i>Student Affairs Counseling Program</i> ; Policy No. 214 <i>External Testing Services</i> , and Policy No. 908 <i>Pets/Animals on Campus</i> .	Personnel & Board Development
Res. #54	<i>Approve:</i> A Memorandum of Agreement (MOA) with the Organization of Supervisory and Administrative Personnel (ACCCOSAP) to provide a one-time stipend to qualified fulltime employees who were hired on or before September 1, 2022, for providing bilingual services on the behalf of the college.	Personnel & Board Development
Res. #54A	<i>Approve:</i> A Memorandum of Agreement (MOA) with the Support Staff Association (SSAACCC) to provide a one-time stipend to qualified fulltime employees who were hired on or before September 1, 2022, for providing bilingual services on the behalf of the college.	Personnel & Board Development
Res. #54B	<i>Approve:</i> A Memorandum of Agreement (MOA) with the Teachers, Librarians and Counselors (TLC) to provide a one-time stipend to qualified fulltime employees who were hired on or before September 1, 2022, for	Personnel & Board Development

Res. No.	Description	Committee
	providing bilingual services on the behalf of the college.	
Res. #47	<i>Approve:</i> Bid Exempt 1081 Bluum Technology, Strengthening Career and Technical Education for the 21st Century Act (Perkins) (Grant Funded), Bluum Technology, Phoenix, Arizona, \$23,214.75; Bid Exempt 1082 Network Switch Equipment for One Stop Project, Chapter 12 Funded, Ocean Computer Group, Matawan, NJ, \$17,947.80; Bid Exempt 1083 Workforce Development, Institutional Budget, Wind Training Center-Fiscal FY24, 3t- Americas, Houston, Texas, \$100,000.00 (Not to Exceed); Bid Exempt 1084 Ocean Computer Group, Educational Opportunity Fund (EOF) (Special Project Grant), Ocean Computer Group, Matawan, NJ, \$124,068.75; Bid Exempt 1085 Motimatic, ATD/JFF (Grant Funds), Motimatic, Oakland, Ca, \$30,000.00 (Not to Exceed); Bid Exempt 1086 Ellucian Experience, Ellucian, Reston, VA, \$45,000.00 (Not to Exceed); Bid Exempt 1087 Ellucian SSO Implementation, Ellucian, Reston, VA \$16,043.00; Bid Exempt 1089 Datacenter Upgrade, HETI Grant (Grant Funded), Continental Resources, Bedford, MA, \$ 421,005.00; Quote 2248 Replacement of Court Lighting in Mays Landing Campus Gym Repair & Replacement; Repair & Replacement (R&R) Funds, Calvi Electric, Pleasantville, NJ, \$32,199.00; Quote 2249 Gym Floor Sanding and Refinishing in Mays Landing Campus Gym, Repair & Replacement (R&R) Funds, Capital Floors LLC, Hammonton, NJ, \$36,500.00; Total: \$845,978.30.	Budget, Finance & Audit
Res. #48	<i>Approve:</i> a contract with Ashley Foods to provide culinary food items as needed for class instruction.	Budget, Finance & Audit
Res. #51	<i>Approve:</i> application and, if awarded, acceptance of up \$50,000 from the New Jersey Economic Development Authority for the New Jersey Asset Activation Planning Grant Program.	Budget, Finance & Audit
Res. #56	Executive Session	
X.	Budget Report	
XI.	Regular Resolutions	
Res. No.	Description	Committee
Res. #2	FY23 Draft Financial Statement for twelve months ended June 30, 2023 as of November 6, 2023.	Budget, Finance & Audit
Res. #44	FY24 Financial Statement for four months ended October 31, 2023.	Budget, Finance & Audit
Res.#52	<i>Approve:</i> application and, if awarded, acceptance of up to \$500,000 over three years from the National Science Foundation (NSF) for the Innovation in Two-Year College STEM Education (ITYC) Program.	Budget, Finance & Audit
Res.#53	<i>Approve:</i> application and, if awarded, acceptance up to \$500,000 from the Office of the Secretary of Higher Education's (OSHE) County College-	Budget, Finance & Audit

Res. No.	Description	Committee
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Based Centers for Adult Transition Round III Grant Program.

- XII. Committee Reports: Discussion/Questions
 - a. P&BD- Cunningham Ruiz Bill
- XIII. Report of the Atlantic Cape Foundation
- XIV. Report of the NJ Council of County Colleges
- XV. Other Business
- XVI. Comments from the Public
- XVII. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees