

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, March 28, 2023 at 6:00 p.m., at the **Charles D. Worthington Atlantic City Campus**, Room 204, at 1535 Bacharach Boulevard, Atlantic City, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – “Diversity. Equity & Inclusion”
- VI. Comments from the Public on Agenda Items**Resolutions

VII. Honorary Resolution

Res. No.	Description	Committee
Res. #78B	<i>Acknowledge:</i> Retirement of Dr. Tammy DeFranco , Director of Cape May County Campus Student Affairs and One-Stop Services, effective July 1, 2023.	Personnel & Board Development

VIII. Consent Resolutions

Res. No.	Description	Committee
Res. #76	<i>Approve:</i> Regular Session Minutes (February 28, 2023)	
Res. #78	<p><i>Approve: Appointments:</i> Kayla Gonzalez, Student Support Services Office Assistant at an annual salary of \$33,160 effective March 29, 2023; Jalen Hudgins, Admissions/One Stop Recruiter at an annual salary of \$48,992 effective April 10, 2023; Richard McHale, ITS Technician at an annual salary of \$33,160 effective April 10, 2023; Michael Tolson, Assistant Project Manager at an annual salary of \$70,000 effective April 3, 2023.</p> <p><i>Reclassifications:</i> Peter Quinn from Maintenance Mechanic 1 to Maintenance Mechanic II at an annual salary of \$44,142 effective March 29, 2023.</p> <p><i>Resignations:</i> Sharon Andress, Assistant Professor, Nursing effective April 14, 2023; Michelle Mastrangelo, Purchasing Manager effective March 24, 2023; Erin Mercer, Public Relations/Social Media Manager effective March 24, 2023; Kevin Urrutia, Technician, Information Technology Services effective March 31, 2023.</p>	Personnel & Board Development
Res. #78A	<i>Approve:</i> Memorandum of Agreement with the Teachers, Librarians and Counselors.	Personnel & Board Development

Res. No.	Description	Committee
Res. #79	<i>Approve:</i> RFP 260 Website Redesign, Technology Replacement Reserve, Beacon Technologies ,Greensboro, N.C., \$280,115.00; Bid Exempt 1031 AwardSpring Scholarship Software, 3-Year Contract, AwardSpring, Chicago, IL, \$26,190.00; Bid Exempt 1032 Furnishing for One-Stop, Chapter 12, WS Goff, Mays Landing, NJ, \$437,128.52 (Not to Exceed); Bid Exempt 1033 Pickup Truck with Snow Plow, Facilities Fee Repair and Replacement Plant Fund, Winner Ford, Cherry Hill, NJ, \$56,000.00 (not to exceed); Total: \$799,433.52.	Budget, Finance & Audit
Res. #5A Rev.	Bid 1872B Working at Heights Structure for Wind Training Center, New Jersey Offshore Wind Safety Training Challenge Grant (Grant Funded), Weatherby Construction & Renovation, Corp., Atlantic City, NJ, \$370,000.00 (not to exceed) - <i>Increase by \$50,000 from \$320,000 to \$370,000 (not to exceed)</i> , Total \$370,000.00.	Budget, Finance & Audit
Res. #89	<i>Approve:</i> a contract with PAG of Green Creek, N.J. to provide culinary food items to support student food vouchers and catering for college meetings and functions at the Cape May County Campus for the sum in excess of \$17,500.	Budget, Finance & Audit
Res. #81	<i>Approve:</i> application and, if awarded, acceptance of an allocation of \$769,810 from the Casino Reinvestment Development Authority (CRDA) for a workforce training program titled "Atlantic City Works 2" over a term of one year.	Budget, Finance & Audit
Res. #82	<i>Approve:</i> application and, if awarded, acceptance of \$5,000 from LibraryLinkNJ for the Level Up Your Library program.	Budget, Finance & Audit
Res. #83	<i>Approve:</i> application and, if awarded, acceptance of up to \$1,750 from USA Archery/Easton Foundation for the Collegiate Archery Grant Program.	Budget, Finance & Audit
Res. #84	<i>Approve:</i> application and, if awarded, acceptance of up to \$750,000 over two years from the New Jersey Department of Labor and Workforce Development (NJDOL) for the Lifelong Learning Accounts (LiLA) Program.	Budget, Finance & Audit
Res. #85	<i>Approve:</i> application and, if awarded, acceptance of up to \$500,000 from the New Jersey Office of the Secretary of Higher Education for the Center for Adult Transition Grant over a term of one year.	Budget, Finance & Audit
Res. #86	<i>Approve:</i> application to Senator Booker's office to support a Microsoft 365 cloud computing project and, if awarded, acceptance of a grant of up to \$700,000.	Budget, Finance & Audit
Res. #86A	<i>Approve:</i> application to Senator Booker's office to support a campus safety and security improvement project and, if awarded, acceptance of a grant of up to \$550,000.	Budget, Finance & Audit
Res. #87	<i>Approve:</i> application to Senator Menendez's office to support a Microsoft 365 cloud computing project and, if awarded, acceptance of a grant of up to \$700,000.	Budget, Finance & Audit

Res. No.	Description	Committee
Res. #87A	<i>Approve:</i> application to Senator Menendez's office to support a campus safety and security improvement project and, if awarded, acceptance of a grant of up to \$550,000.	Budget, Finance & Audit
Res. #88	<i>Approve:</i> application to Congressman Van Drew's office to support a Microsoft 365 cloud computing project and, if awarded, acceptance of a grant of up to \$700,000.	Budget, Finance & Audit
Res. #88A	<i>Approve:</i> application to Congressman Van Drew's office to support a campus safety and security improvement project and, if awarded, acceptance of a grant of up to \$550,000.	Budget, Finance & Audit

Res. #75 Executive Session

IX. Budget Report

X. Regular Resolutions

Res. No.	Description	Committee
Motion to Accept	Draft FY22 Annual Comprehensive Financial Report.	Budget, Finance & Audit
Res. #2	FY22 Financial Statement for twelve months ended June 30, 2022.	Budget, Finance & Audit
Res. #77	FY23 Financial Statement for eight months ended February 28, 2023.	Budget, Finance & Audit
Res. #80	<i>Approve:</i> certification that the findings in the State of New Jersey's <i>Report on Examination</i> of the audit of the Carl D. Perkins Grant covering the period July 1, 2019 through June 30, 2020 were discussed during the February 28, 2023 public meeting and approval of the Corrective Action Plan outlined.	Budget, Finance & Audit
Res. #90	<i>Approve:</i> an Honorary Associate in Applied Science (A.A.S.) degree in Hospitality Management to Judge Steven Perskie, the Keynote Speaker of the 56th Annual Commencement Ceremony, in recognition of his outstanding accomplishments and commitment to the Atlantic City region and Atlantic Cape Community College's students.	Academic & Student Affairs

XI. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

XVII. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees